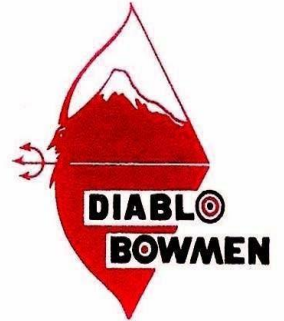


# Diablo Bowmen Event Request Form

*This form needs to be completed for any event that includes 3 or more guests and that is not coordinated through our Outreach program.*



Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_ Adults \_\_\_\_\_ Youth

Occasion for this event: \_\_\_\_\_

Proposed dates for your event: Please list 3 options

\_\_\_\_\_

Request for Picnic Area: YES / NO

Request for BBQ Grill: YES\*\*/ NO

*\*\*If your event does use the grill, you agree to clean and store the grill back to its original state.*

Are there participants with special needs? Yes / No If YES, please explain/describe accommodations you may need.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Information regarding your event:

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I have reviewed the **Diablo Bowmen Range Rules**, DBOW-102R2, and agree to all stated rules and expectations. I understand that I am fully responsible for my guests and their actions. I will ensure that each guest to the property completes and signs the **Diablo Bowmen Waiver**, DBOW-104 R4. I understand that violations of the club rules can result in a Membership cancellation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*To be considered for approval, this document must be completed and presented as New Business during a General Membership meeting. Event Forms should be submitted at least 2 months prior to the requested event date.*

\*\*\*\*\* **BOARD USE** \*\*\*\*\*

Date Request Presented/ Received: \_\_\_\_\_

Approved: YES / NO

Fees Involved: YES/ NO

If Yes: Amount Due: \_\_\_\_\_ Payment Method \_\_\_\_\_ Date Received: \_\_\_\_\_

Event Prep required by Board:

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Board Member Approval: \_\_\_\_\_ Title: \_\_\_\_\_

Copy Given to applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## Document Revision History

<b>Rev</b>	<b>Status</b>	<b>Description</b>	<b>Date</b>	<b>Approved</b>
1	Release	Previous edit.	04/04/2012	Pat Miller
2	Draft	T.Stover Added Anton P comments, formatting	01/28/2019	
3	Draft	T. Stover Added Anton P, 2/4 comment, page numbers	03/15/2019	
4	Draft	D. Daijogo Formatting; Added 3 or more guest requirements; Range Rules and Waiver reference and signature requirement; Picnic & grill usage; Board Use area and notes.	04/06/2024	Shannon Barnett Board approval 04/04/2024